

PHYTOPLANKTON CARBON SOLUTIONS PROGRAM

LETTER OF INTENT – TEMPLATE

***RFP#2: Evaluation and Improvement of Biogeochemical and Earth System
Modeling Capacity to Enhance Assessment of Phytoplankton Carbon Solutions
Risks and Benefits***

Letter of Intent (LOI) Instructions:

This document provides the LOI template to accompany the Request for Proposal #2 PDF which is available on the [EDF PCS Funding Opportunities webpage](#).

Step 1: Use the template below to complete your application. Please adhere to the specified word limits where applicable. Compile all sections into a single PDF document titled: **[Lead Organization Name] _Modeling_LOI2.pdf**

Step 2: Upload the completed template by **23:59 Eastern Time on November 15, 2026**, using the **LOI Submission Form** which is available on the [EDF PCS Funding Opportunities webpage](#).

We appreciate your interest in contributing to the development of Phytoplankton Carbon Solutions and look forward to receiving your LOI. For inquiries regarding the application process, please email: oceanspcs@edf.org.

*** Do not include these LOI Instructions in your submission ***

Applicant Information

Proposal Title	
Lead PI Organization Name	
Website	
Lead PI Name	
Lead PI Title/Position	
Lead PI Email Address	

List Partner Institutions (if applicable):

- [partner name]
- [partner name]
- Add bullets as needed

I. Project Overview

Describe your proposed project, including research approaches, key activities, decision making, and timelines, how the project addresses the objectives outlined in the RFP, and a high-level budget estimate. **[Max. 1000 words; one optional figure may be included]**

II. Outcomes

Describe the outcomes of the project and how the outcomes will advance future PCS research priorities and PCS stage-gating decisions. **[Max. 500 words]**

III. Project Team

For key team members: describe their role and capacity, relevant qualifications, experience, and how the team will work together. You may include URL links to Bios or 2-page CVs if available. **[Max. 500 words]**

In the table below, list all team members (including future hires and supporting staff) and the estimated percent of their time that will be dedicated to the project (the table does not contribute to the word count, extend as needed).

Name	Organization	Location (City, Country)	Estimated Percentage of time